



JUNIOR BELFAST GIANTS ICE HOCKEY CLUB CHILD PROTECTION OFFICER - ROLE AND RESPONSIBILITIES

The Child and Vulnerable Adult Officer has the main responsibility for managing child and vulnerable adult protection issues within Junior Belfast Giants Ice Hockey Club. The role and responsibilities of the Child and Vulnerable Adult Officer are detailed below. Specific responsibilities in relation to allegations against members are detailed in the Procedure for Managing Suspicions and Allegations of Abuse of a Child or Vulnerable Adult against Members within the Child Protection Policies and Procedures Document.

Role and Responsibilities of the Child and Vulnerable Adult Officer

Within Junior Belfast Giants Ice Hockey Club the Child and Vulnerable Adult Officer will:

- Implement and promote the club's Child and Vulnerable Adult Protection Policy and Procedures
- Regularly report to the Board/Executive Committee/Management as applicable
- Act as the main contact within the clubs for the protection of children and vulnerable adults
- Provide information and advice on the protection of children and vulnerable adults
- Support and raise awareness of the protection of children and vulnerable adults
- Communicate with members on issues of child and vulnerable adult protection
- Keep abreast of developments and understand the latest information on data protection, confidentiality and other legal issues that impact on the protection of children and vulnerable adults
- Encourage good practice and support of procedures to protect children and vulnerable adults
- Establish and maintain contact with local statutory agencies including the Police and Social Work Department
- Maintain confidential records of reported cases and action taken and liaise with the statutory agencies and ensure they have access to all necessary information
- Organise training for members
- Regularly monitor and review the club's Child and Vulnerable Adult Protection Policy and Procedures